

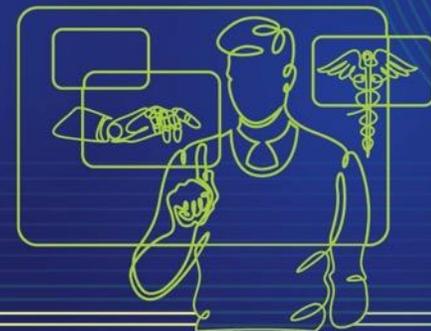


33<sup>RD</sup> SINGAPORE PHARMACY CONGRESS

# Interlacing Health: Weaving the Future of Pharmacy

5–6 October 2024

Grand Copthorne Waterfront



Organised By:



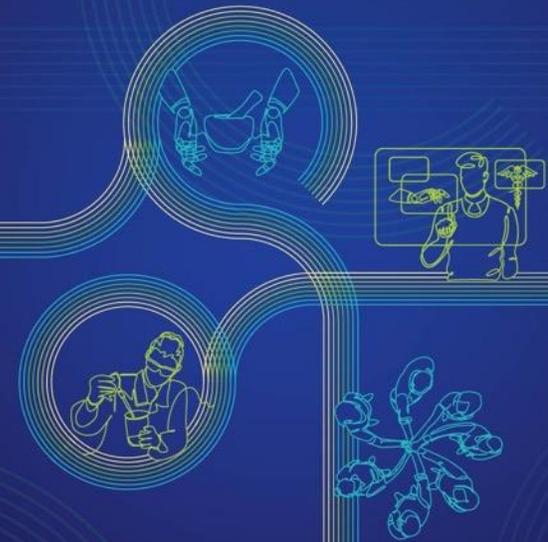


33<sup>RD</sup> SINGAPORE PHARMACY CONGRESS



# Interlacing Health: Weaving the Future of Pharmacy

## Group Registration Guide





## Group Registration Types

1. Buy a group package
2. Top up group package
3. I have a group code, register now

## 1. Buy Group Package

The screenshot shows a dark blue interface titled "Select your registration". It is divided into two main sections: "Individual" and "Group Registration".

- Individual:** Features a "Buy a single ticket" button and a "Download user guide" link.
- Group Registration:** Features three buttons: "Buy a group package", "Top-up group package", and "I have a group code, register now". Below these buttons are links for "Group Registration Guidelines" and "Download user guide".

A blue arrow points from the "Buy a group package" button to a text box on the right.

1.1 If you are first-timer applying for Group Registration Code, please click **Buy a group package**.

## 1. Buy Group Package

I want to sponsor for (quantity) \*

Select quantity

If you wish to sponsor more than 50 pax, please contact [secretariat\\_spc@mims.com](mailto:secretariat_spc@mims.com) for special arrangement.

Institution/Organisation \*

Select One

First name (person in charge) \*

Last name \*

Email address \*

Contact number

Billing address and postal code \*

Country \*

Select Country

I understand that the seats of my group(s) for this congress will only be secured after full payment has been made.

Order Summary

Quantity	0
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SUBMIT

1.1 Fill up the details on the registration page and click **SUBMIT**.

*Note: Minimum of 4 pax is required .*

## 1. Buy Group Package

**Group Code Summary**

I want to sponsor for (quantity)  
10

**Institution/Organisation**  
Others - MIMS

**First name**  
MIMS

**Last name**  
MIMS

**Email address**  
secretariat.spc@mims.com

**Contact no. (mobile)**  
MIMS

**Billing address and postal code**  
MIMS

**Country**  
Singapore

I understand that the seats of my group(s) for this congress will only be secured after full payment has been made.

Order Summary	
Quantity	10

[EDIT DETAILS](#)

[CONFIRM](#)

1.2 If all details in the summary page are correct, click **CONFIRM** to purchase the group code. (Otherwise, click **EDIT DETAILS** to input the correct data.)

Your institution will cover both the congress fees and the pre-congress workshop fees.

Your invoice will be generated when all the group codes that you received have been used by your registrants.

*A 30% discount is available for non-PSS group registrants from Brunei Darussalam, Cambodia, Indonesia, Lao PDR, Malaysia, Myanmar, the Philippines, Thailand, and Vietnam.*

*For non-PSS registrants from China and India, a 20% discount is available if you are registering a group with 10 or more members.*

## 1. Buy Group Package

**Your group code application is complete**



**THANK YOU FOR YOUR GROUP CODE APPLICATION.**

Your unique group code number will be sent to your registered email within a day. We kindly ask you to also check your junk/spam folder in case the email is redirected there.

If you do not receive the email, please contact us at [secretariat.spc@mims.com](mailto:secretariat.spc@mims.com).

Please note that the seats of your group(s) for this congress will only be secured after full payment has been made.

Thank you.

→ 1.3 You will receive a confirmation on the SPC website, and a confirmation email with your group code will be sent to the email you registered with us.

## 1. Buy a group package



Thank you for registering to attend the 33<sup>rd</sup> Singapore Pharmacy Congress 2024. Your group code is SPC33-XXXXXXX. Kindly disseminate this group code to colleagues in your organization to facilitate their participation in the Congress and **remind them to complete the registration within 1 week from the date when you received this group code.**

To know more about what we have in store for you at the 33<sup>rd</sup> Singapore Pharmacy Congress 2024, please explore the website at <https://pharmacycongress.org.sg>

1.4 Your group code will be sent in the confirmation email. Kindly remind your group members to complete the registration within 1 week from the date when you received the group code.

## 2. Top-up group package

Group Registration

Buy a group package

Top-up group package

SPC33-XXXXXXXX

Validate code

I have a group code, register now

2.1 Enter the existing group code and click **Validate code**.

Group Registration

Buy a group package

Top-up group package

SPC33-XXXXXXXX ✓

VALID GROUP CODE

Continue

I have a group code, register now

2.2 Once group code has been verified, click **Continue**.



## 2. Top-up group package

2.3 Select the number of people you are sponsoring.

I want to sponsor for (quantity) \*

Select quantity

If you wish to sponsor more than 50 pax, please contact [secretariat.spc@mims.com](mailto:secretariat.spc@mims.com) for special arrangement.

Institution/Organisation \*  
Others

Other institution/organisation \*  
MIMS

First name (person in charge) \*  
MIMS

Last name \*  
MIMS

Email address \*  
secretariat.spc@mims.com

Contact number  
MIMS

Billing address and postal code \*  
MIMS

Country \*  
Singapore

I understand that the seats of my group(s) for this congress will only be secured after full payment has been made.

**Order Summary**

Previous Quantity	10
Top-up Quantity	0

**SUBMIT**

2.3 You can refer to “Order summary” to check previous quantity and top-up quantity. Once all is verified, click **SUBMIT**.

## 2. Top-up group package

**Your group code application is  
complete**



**THANK YOU FOR YOUR GROUP CODE APPLICATION.**

Your group code top-up application is successful. We kindly ask you to also check your junk/spam folder in case the email is redirected there.

If you do not receive the email, please contact us at [secretariat.spc@mims.com](mailto:secretariat.spc@mims.com).

Please note that the seats of your group(s) for this congress will only be secured after full payment has been made.  
Thank you.

2.4 You will receive a confirmation on the SPC website, and a confirmation email with your group code will be sent to the email you registered with us.

*Note: Your invoice will be generated when all the group codes that you received have been used by your registrants.*

## 2. Top-up group package



Thank you for registering to attend the 33rd Singapore Pharmacy Congress 2024. Your group code top-up application for SPC33-XXXXXXX is successful. Kindly disseminate this group code to colleagues in your organization to facilitate their participation in the Congress and **remind them to complete the registration within 1 week from the date when you received this group code.**

To know more about what we have in store for you at the 33<sup>rd</sup> Singapore Pharmacy Congress 2024, please explore the website at <https://pharmacycongress.org.sg>

2.5 Your top-up group code will be sent in the confirmation email. Kindly remind your group members to complete the registration within 1 week from the date when you received the group code.

## 3. I have group code, register now

**Select your registration**

**Individual**

Buy a single ticket

Download user guide

**Group Registration**

Buy a group package

Top-up group package

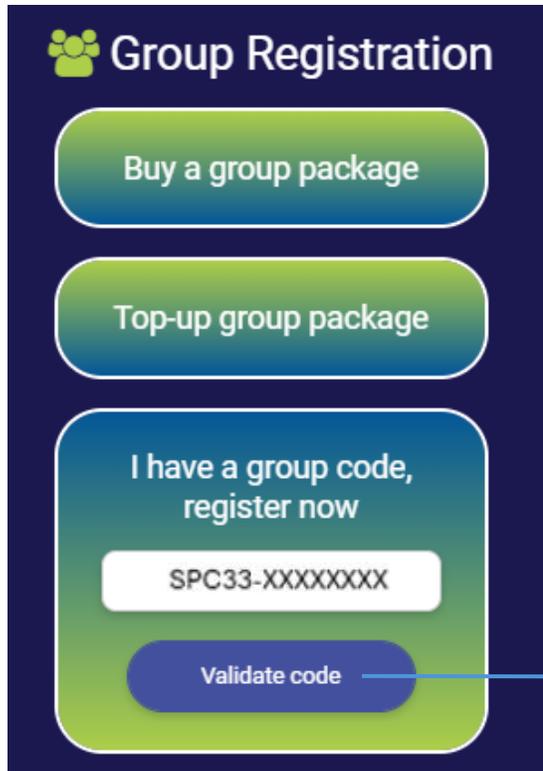
I have a group code, register now

Group Registration Guidelines

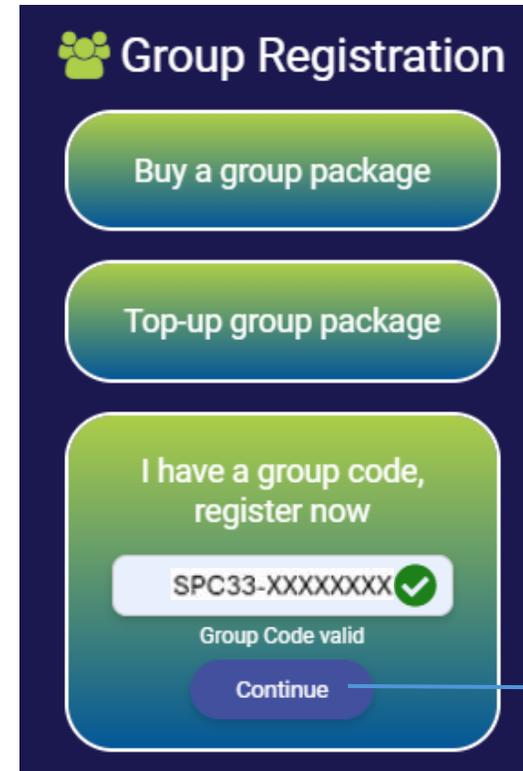
Download user guide

3.1 To register using a group code, click **I have a group code, register now** to begin.

## 3. I have group code, register now



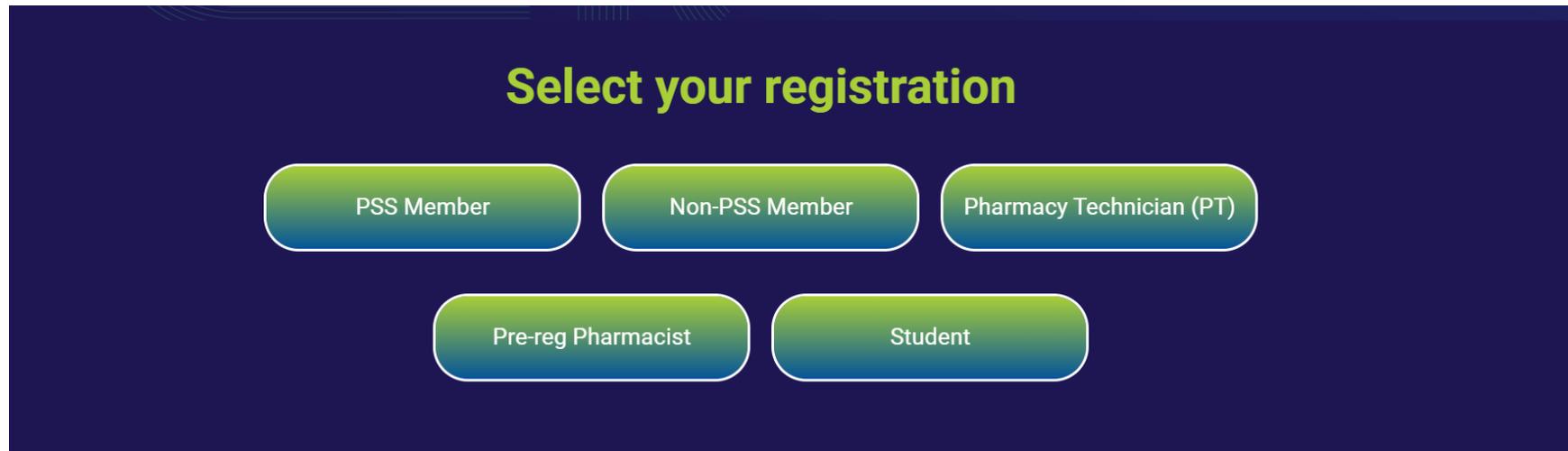
3.1 Input the group code you received from your institution and click **Validate code**.



3.2 Once the group code is verified, click **Continue**.

## 3. I have group code, register now

3.3 Select your registration type.

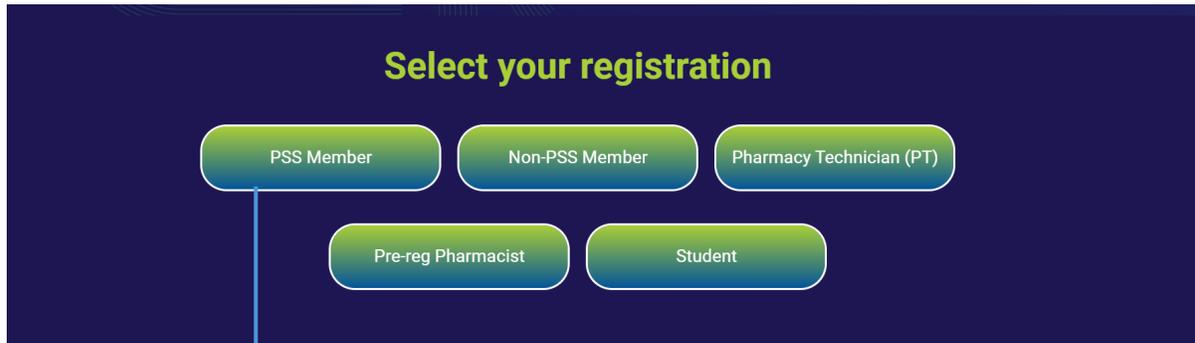


The screenshot shows a dark blue interface with the title "Select your registration" in yellow. Below the title are five rounded rectangular buttons with a green-to-blue gradient, arranged in two rows. The first row contains "PSS Member", "Non-PSS Member", and "Pharmacy Technician (PT)". The second row contains "Pre-reg Pharmacist" and "Student".

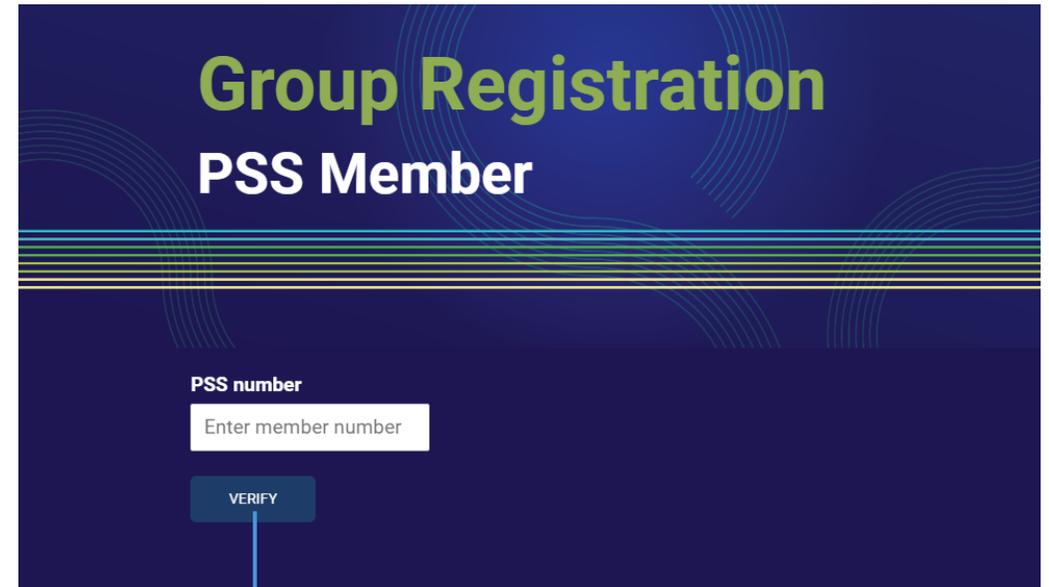
**Select your registration**

- PSS Member
- Non-PSS Member
- Pharmacy Technician (PT)
- Pre-reg Pharmacist
- Student

## 3.4 I have group code, register now – PSS Member



3.4.1 Click **PSS Member** if you are a PSS Member.



3.4.2 Enter your valid PSS member number and click **VERIFY**.

## 3.4 I have group code, register now – PSS Member

3.4.3 PSS members are entitled to 1 complimentary workshop. This is optional.

The registration form is titled 'VALID PSS MEMBERSHIP' and includes an 'Order Summary' box showing '2-Day Congress Pass'. It features a 'SUBMIT' button. The 'Workshop (optional)' section has two dropdown menus: 'Complimentary Pre-congress Workshop Selection' and 'Workshop Add-ons'. The 'Member Details' section includes fields for Country, Salutation, First name, Last name, Profession, Organisation, Email, Contact number, and Address and Postal Code. A note at the bottom states: 'Note: All food served during the congress is free from pork and lard.'

3.4.4 You may also add chargeable pre-congress workshops.

3.4.5 Fill in your details and click **SUBMIT**.

## 3.4 I have group code, register now – PSS Member

**Registration Summary**

PSS number  
10006

Country  
Singapore

Salutation  
Prof

First name  
MIMS

Profession  
Doctor

Email  
secretariat.spc@mims.com

Address  
Singapore

Note: All food served during the congress is free from pork and lard.

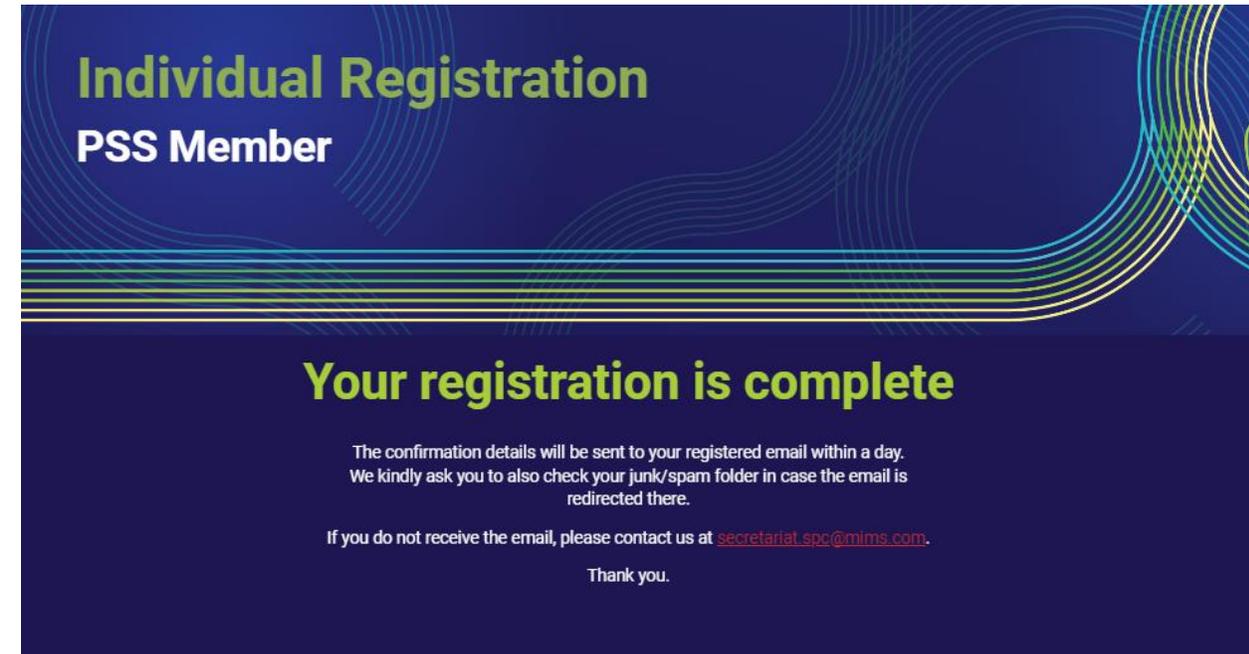
**Order Summary**

2-Day Congress Pass  
Workshop 1: Rising From the Ashes of the Vaping Pandemic  
Workshop 2: How to Say "No" to Your Boss and Get Away with It

EDIT DETAILS

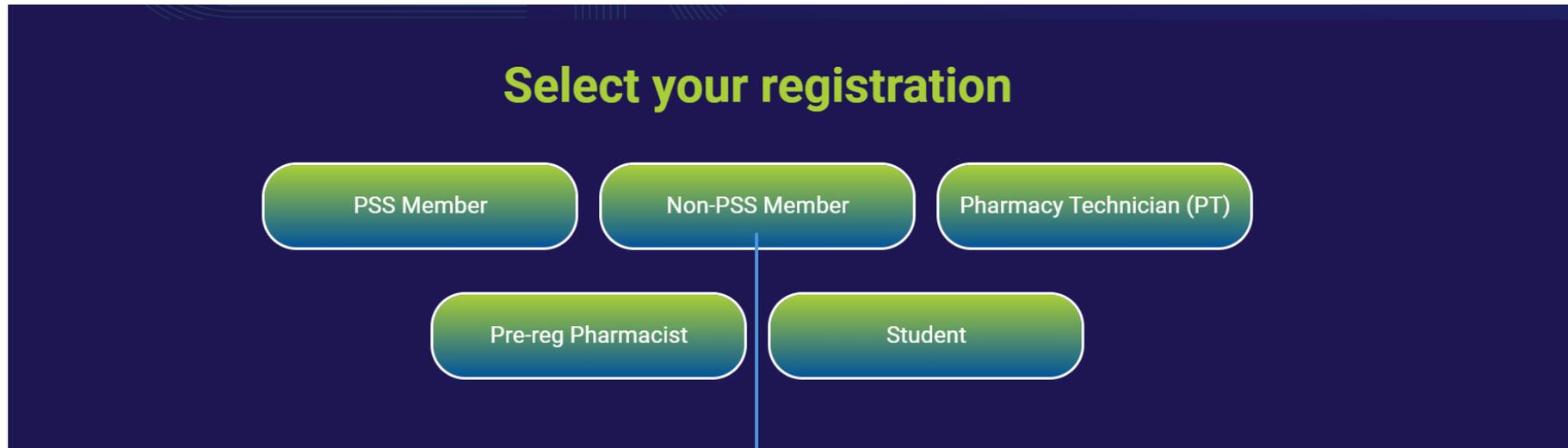
CONFIRM

3.4.6 In the summary page, if all details are correct, click **Confirm**.



3.4.7 You will receive a confirmation note on the SPC website, as well as a confirmation email.

## 3.5 I have group code, register now – Non-PSS Member



1.4.1 Click **Non-PSS Member** if you are not any of the following: a registered PSS member, a pharmacy technician, a pre-reg pharmacist, or a student.

## 3.5 I have group code, register now – Non-PSS Member

3.5.2 You may add chargeable pre-congress workshops.

The registration form is titled "Workshop (optional)" and includes a dropdown menu for "Workshop add-ons" with the text "Select Workshop Add-ons". Below this is the "Member details" section, which contains several required fields: "Country" (dropdown), "Salutation" (dropdown), "First name" and "Last name" (text boxes), "Profession" and "Organisation" (dropdowns), "Email address" and "Contact number" (text boxes), and "Address and postal code" (text box). To the right of the form is an "Order Summary" box showing "2-Day Congress Pass" and a "SUBMIT" button. A blue arrow points from the text box on the left to the "Workshop add-ons" dropdown, and another blue arrow points from the text box on the right to the "SUBMIT" button.

3.5.3 Fill in all details and click **SUBMIT**.

## 3.5 I have group code, register now – Non-PSS Member

**Registration summary**

**Country**  
Singapore

**Salutation**  
Dr

**First name**  
MIMS

**Profession**  
Doctor

**Email address**  
secretariat.spc@mims.com

**Address and postal code**  
MIMS

**Last name**  
MIMS

**Organisation**  
Others - MIMS

**Contact no. (mobile)**  
MIMS

**Order Summary**

2-Day Congress Pass

**EDIT DETAILS**

**CONFIRM**

Note: All food served during the congress is free from pork and lard.

3.5.4 In the summary page, if all details are correct, click **Confirm**.

**Individual Registration**  
**Non-PSS Member**

**Your registration is complete**

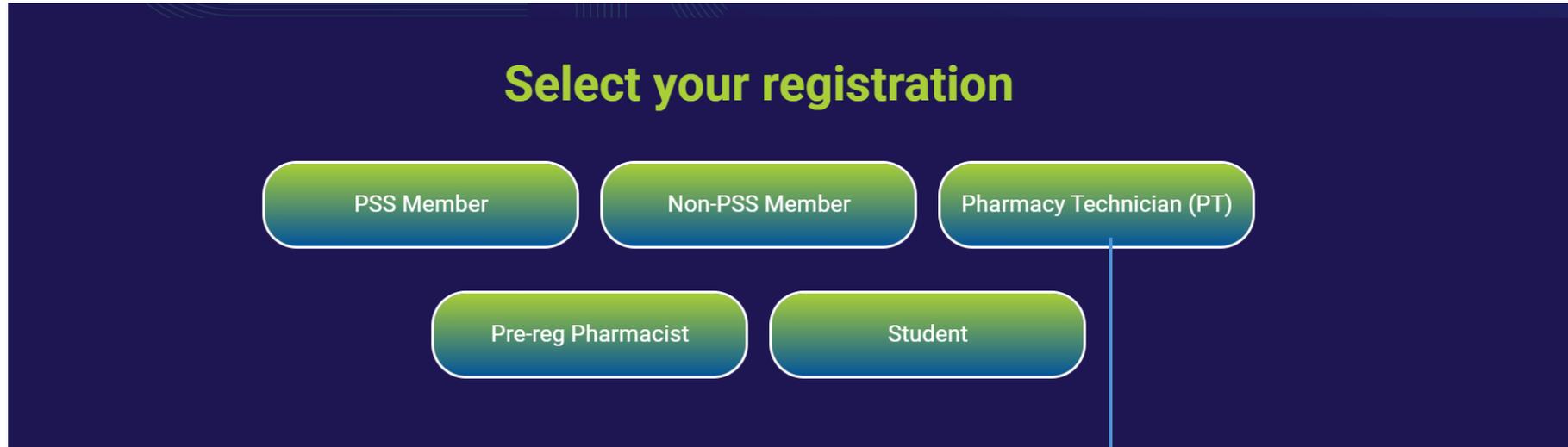
The confirmation details will be sent to your registered email within a day. We kindly ask you to also check your junk/spam folder in case the email is redirected there.

If you do not receive the email, please contact us at [secretariat.spc@mims.com](mailto:secretariat.spc@mims.com).

Thank you.

3.5.5 You will receive a confirmation note on the SPC website, as well as a confirmation email.

## 3.6 I have group code, register now – Pharmacy Technician



3.6.1 Click **Pharmacy Technician (PT)** for PT registration.

## 3.6 I have group code, register now – Pharmacy Technician

### 3.6.2 Select your preferred package:

- Full Congress  
*For access to 2 days of congress and complimentary access to Workshop 6.*
- PT Symposium only  
*For access to the PT Symposium only.*

The screenshot shows a registration form titled "Group Registration Pharmacy Technician". It features a dropdown menu labeled "Package Option \*" with the text "Select Package option" and a downward arrow. The dropdown is open, showing two options: "Full Congress" and "PT Symposium only". A blue arrow points from the text in the 3.6.2 section to the dropdown menu.

## 3.6 I have group code, register now – Pharmacy Technician

The screenshot shows a registration form with the following elements:

- Package option \***: A dropdown menu with "Full Congress" selected.
- Workshop (optional)**:
  - Complimentary pre-congress workshop selection \***: A dropdown menu with "Select Complimentary Pre-congress Workshop" selected.
  - Workshop add-ons**: A dropdown menu with "Select Workshop Add-ons" selected.
- Order Summary**: A box containing "2-Day Congress Pass".
- SUBMIT**: A green button.

Full congress registrants receive complimentary access to Workshop 6. Add-on workshops will incur an additional charges

3.6.3 If you selected **Full Congress**, you may opt into your complimentary access to Workshop 6. Fill in your details and click **SUBMIT**.

The screenshot shows a registration form with the following elements:

- Package option \***: A dropdown menu with "PT Symposium only" selected.
- Workshop (optional)**:
  - Workshop add-ons**: A dropdown menu with "Select Workshop Add-ons" selected.
- Order Summary**: A box containing "PT Symposium only".
- SUBMIT**: A green button.

3.6.4 If you select **PT Symposium only**, you may add chargeable pre-congress workshops. Fill in your details and click **SUBMIT**.

## 3.6 I have group code, register now – Pharmacy Technician

**Registration summary**

**Package option**  
Full Congress

**Country**  
Singapore

**Salutation**  
Mr

**First name**  
MIMS

**Profession**  
Pharmacy Technician

**Email address**  
secretariat.spc@mims.com

**Address and postal code**  
MIMS

**Last name**  
MIMS

**Organisation**  
Others - MIMS

**Contact no. (mobile)**  
MIMS

**Order Summary**

2-Day Congress Pass  
Workshop 6: Pharmacy Technician Pre-congress Workshop  
Workshop 1: Rising From the Ashes of the Vaping Pandemic

**EDIT DETAILS**

**CONFIRM**

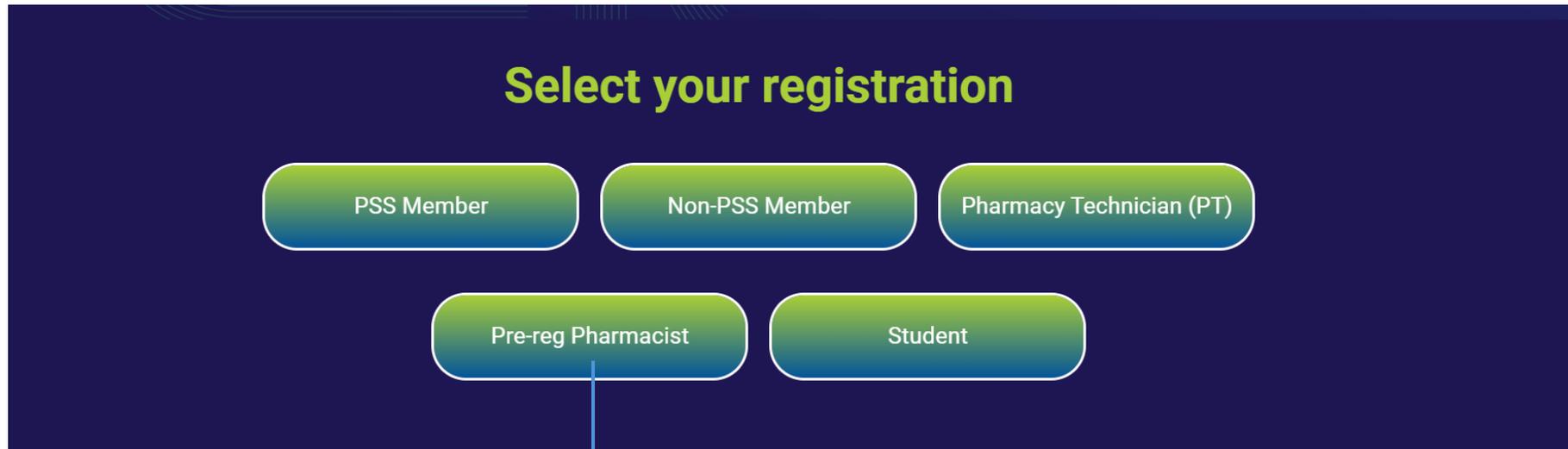
Note: All food served during the congress is free from pork and lard.

3.6.5 In the summary page, if all details are correct, click **Confirm**.



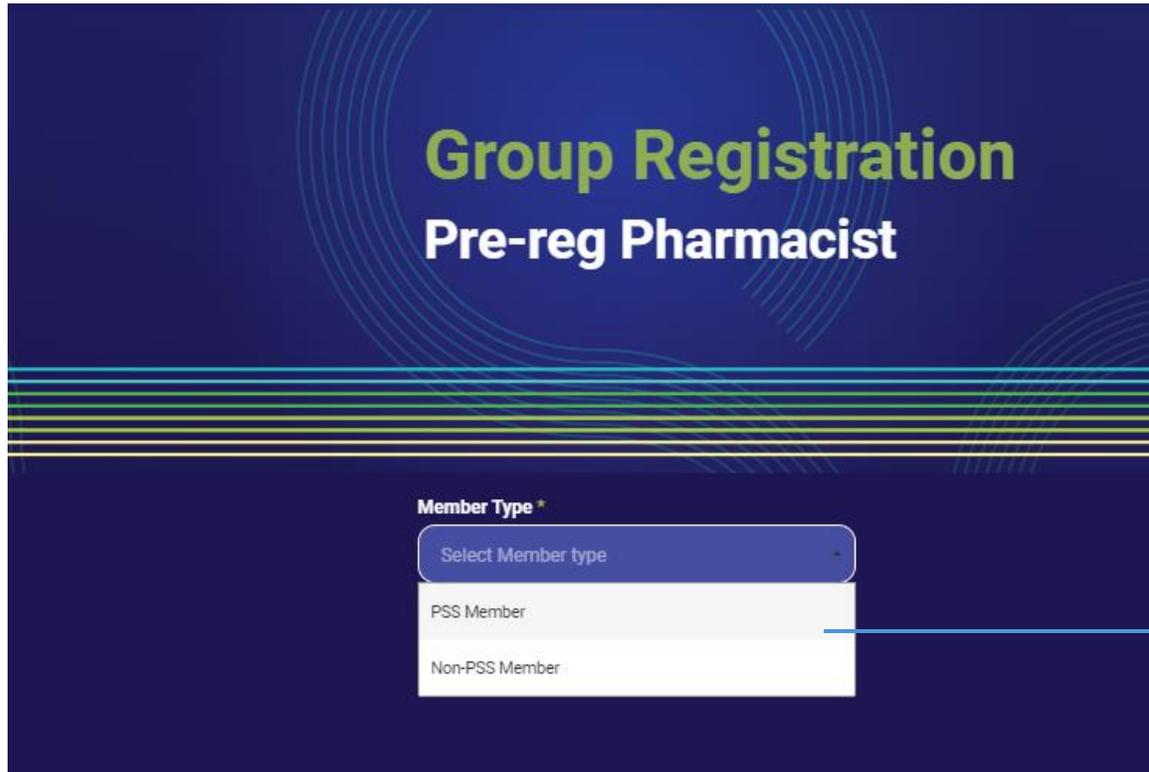
3.6.6 You will receive a confirmation on the SPC website, as well as a confirmation email.

## 3.7 I have group code, register now – Pre-reg Pharmacist



3.7.1 Click **Pre-reg Pharmacist**.

## 3.7 I have group code, register now – Pre-reg Pharmacist



The screenshot shows a registration form titled "Group Registration Pre-reg Pharmacist". A dropdown menu for "Member Type" is open, showing two options: "PSS Member" and "Non-PSS Member". A blue arrow points from the "PSS Member" option to the right.

3.7.2 Select **PSS Member** or **Non-PSS Member**.

*Note: PSS members are entitled to one complimentary pre-congress workshop.*

## 3.7 I have group code, register now – Pre-reg Pharmacist

**Member Type \***

PSS Member ✕ ▾

*PSS members are entitled to one complimentary pre-congress workshop.*

**PSS Number**

Enter member number

VERIFY

3.7.3 For PSS members: Enter your valid PSS member number and click **VERIFY**.

## 3.7 I have group code, register now – Pre-reg Pharmacist

3.7.4 If you are a **PSS member**, you are entitled to one complimentary workshop (optional).

The registration form is displayed on a dark blue background. It includes the following sections:

- Member type \***: A dropdown menu with "PSS Member" selected.
- Order Summary**: A box showing "2-Day Congress Pass" and a "SUBMIT" button.
- Workshop (optional)**: Two dropdown menus: "Complimentary pre-congress workshop selection \*" (with "Select Complimentary Pre-congress Workshop" selected) and "Workshop add-ons" (with "Select Workshop Add-ons" selected).
- Member details**: Fields for "Country \*" (dropdown), "Salutation \*" (dropdown), "First name \*" (text), "Last name \*" (text), "Profession \*" (dropdown), "Organisation \*" (dropdown), "Email address \*" (text), "Contact number \*" (text), and "Address and postal code \*" (text).
- VALID PSS MEMBERSHIP**: A green checkmark icon and text.
- Note**: "All food served during the congress is free from pork and lard."

Three blue callout boxes with arrows point to specific parts of the form:

- Box 3.7.4 points to the "Complimentary pre-congress workshop selection" dropdown.
- Box 3.7.5 points to the "Workshop add-ons" dropdown.
- Box 3.7.6 points to the "SUBMIT" button.

3.7.5 **PSS members and non-PSS members** may also add chargeable pre-congress workshops.

3.7.6 Fill in your details and click **SUBMIT**.

## 3.7 I have group code, register now – Pre-reg Pharmacist

**Registration summary**

**Member type**  
PSS Member

**PSS number**  
10006

**Country**  
Singapore

**Salutation**  
Dr

**First name**  
MIMS

**Last name**  
MIMS

**Profession**  
Pre-Registration Pharmacist

**Organisation**  
Others - MIMS

**Email address**  
secretariat.spc@mims.com

**Contact no. (mobile)**  
MIMS

**Address and postal code**  
MIMS

Note: All food served during the congress is free from pork and lard.

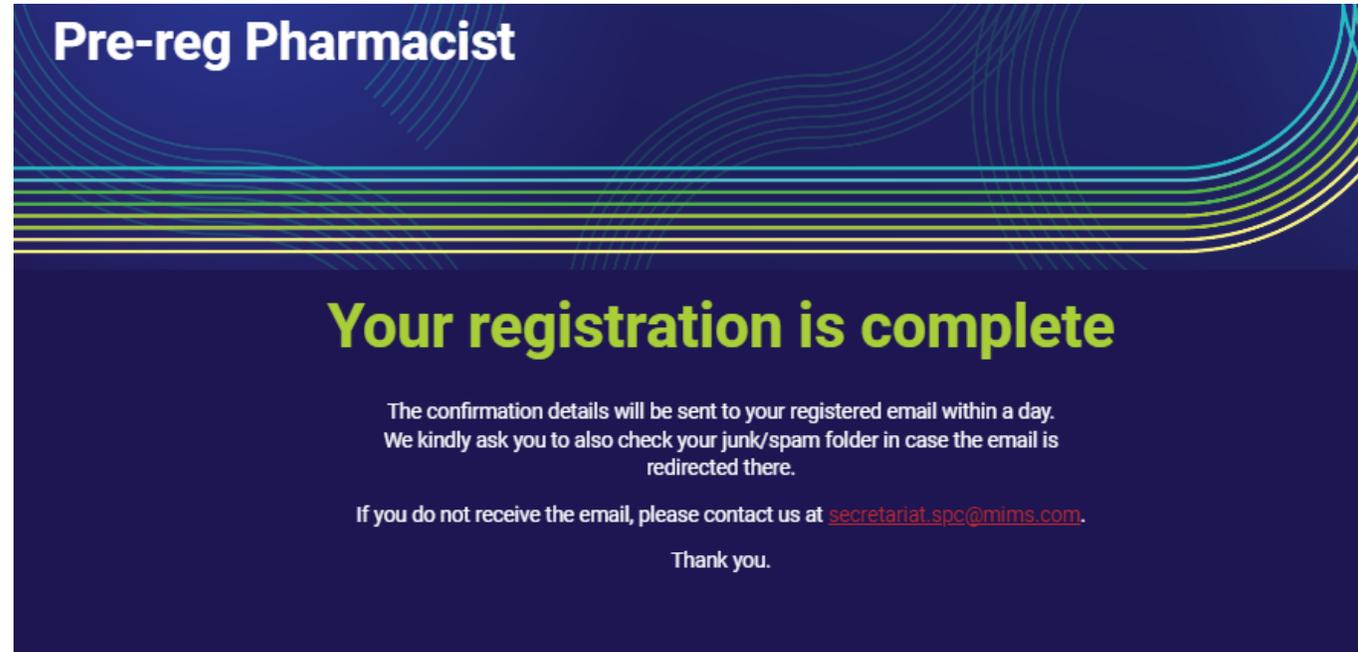
**Order Summary**

2-Day Congress Pass  
I do not wish to attend any of the complimentary workshops

EDIT DETAILS

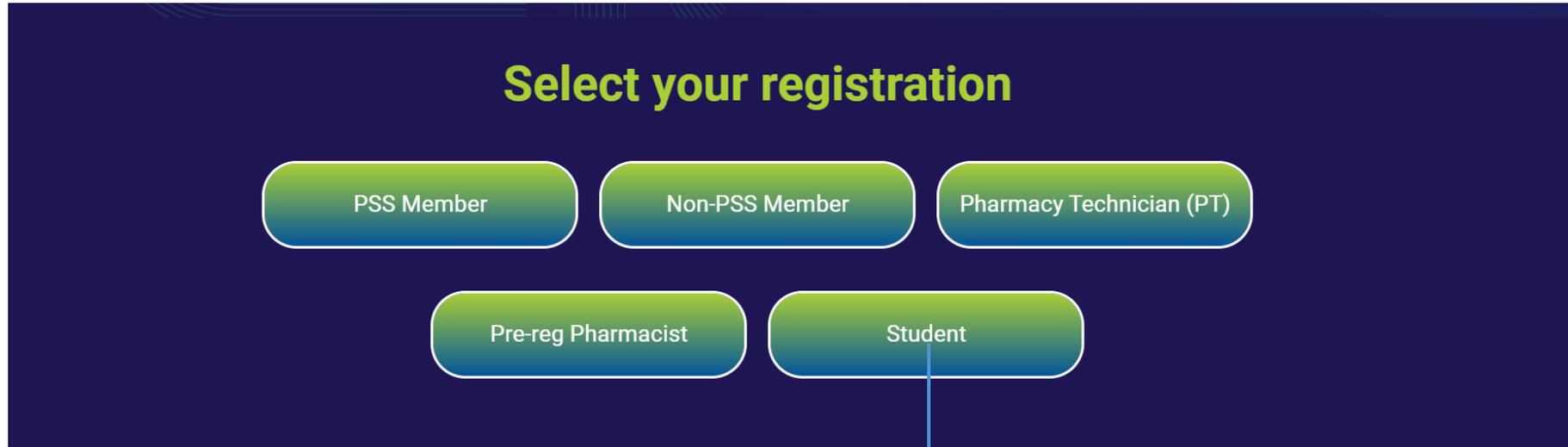
CONFIRM

3.7.7 In the summary page, if all details are correct, click **CONFIRM**.



3.7.8 You will receive a confirmation on the SPC website, as well as a confirmation email.

## 3.8 I have group code, register now – Student



3.8.1 Click **Student**.

## 3.8 I have group code, register now – Student

### Member details

Please note that pre-congress workshops are not available to students.

**Country \***  
Select Country

**Salutation \***  
Select One

**First name \*** First name      **Last name \*** Last name

**Profession \*** Pharmacy Student      **Organisation \*** Select One

**Email address \***      **Contact number \***

**Upload student id \***  
Click or drag a file to this area to upload.  
Max filesize: 2MB Allowed filetypes: jpg, png, pdf

**Address and postal code \***

Note: All food served during the congress is free from pork and lard.

### Order Summary

2-Day Congress Pass

**SUBMIT**

3.8.2 Fill in your details, upload your student ID, and click **SUBMIT**.

*Note: Pre-congress workshops are not available to students.*

## 3.8 I have group code, register now – Student

**Registration summary**

**Country**  
Singapore

**Salutation**  
Mr

**First name**  
MIMS

**Profession**  
Pharmacy Student

**Email address**  
secretariat.spc@mims.com

**Uploaded student id**  
No preview available

**Address and postal code**  
MIMS

**Last name**  
MIMS

**Organisation**  
Others - MIMS

**Contact no. (mobile)**  
MIMS

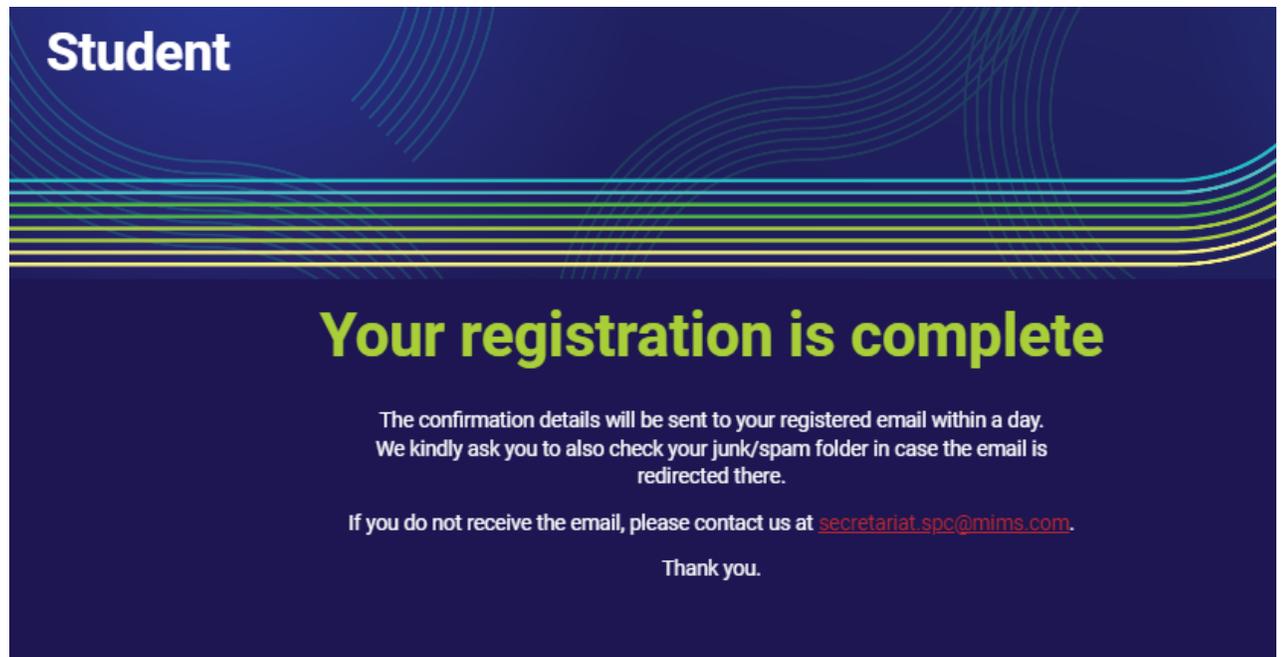
**Order Summary**  
2-Day Congress Pass

**EDIT DETAILS**

**CONFIRM**

Note: All food served during the congress is free from pork and lard.

3.8.3 In the summary page, if all details are correct, click **CONFIRM**.



3.8.4 You will receive a confirmation on the SPC website, as well as a confirmation email.